

PLANNING BOARD MEETING
Tuesday August 27, 2013
Stow Town Building - 3rd Floor
380 Great Road
Stow, MA

1.	7:00 PM	Call to Order
2.		Review Correspondence and Minutes
3.	7:05	Public Input
4.	7:15	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

Discussion/Action Items

6.	7:30PM	Public Hearing – Hemenway Farm Subdivision at 33 & 45 Walcott Street <ul style="list-style-type: none"> • Comments from Treasurer • Comment from Building Department • Comment from Fire Department • Letter of Regulatory and Stormwater Review from Places Associates
7.		Medical Marijuana
8.		Natural Resource Protection Zoning
		Meeting Schedule
9.		Acceptance of Planning Board Resignation
10.		Planning Board Appointments
11.		Executive Session M.G.L c30 Section 21
12.	9:30 PM	Adjournment

CORRESPONDENCE

8.15.2013 FROM: Susan Carter of Places Associates – RE Review Letter for Hemenway Farm
8.16.2013 FROM: First Parish Church – RE Update on Construction of Addition
8.20.2013 FROM: Bolton Planning Dept. – RE Application for Med. Marijuana Dispensary in Bolton
8.15.2013 FROM: Kathy Sferra – Letter of resignation from Planning Board
8.12.2013 FROM: EDENS Construction – RE night work schedule for Acton II Plaza on Mass Ave.
8.13.2013 FROM: Sue Carter Places Associates – Review of Nitrogen Loading Easements
8.13.2012 FROM: Board of Health – RE Comprehensive Permit Policy Support
8.5.2013 FROM: DHCD – Subsidized Housing Inventory Documentation for Pilot Grove II

TOWN BOARDS AND COMMITTEES

8.22.2013 Conservation Commission – Public Hearing for Request for Determination of Applicability on Sept. 3 for deck on 41 Gleasondale Road.
8.22.2013 Conservation Commission – Determination of Applicability for 396 Hudson Road
8.13.2013 Conservation Commission – Public Hearing for Request for Determination of Applicability for addition at 396 Hudson Road
8.13.2013 Treasurer – Tax Title Account as of 6.30.2013
8.8.2013 Building Department – Building Permits to date
8.7.2013 Conservation Commission – Order of Conditions for 170 Hudson Road
8.20.2013 Conservation Commission – Public Hearing for Notice of Intent on September 3rd RE Hemenway Farm Subdivision and Planned Conservation Development

AREA TOWN BOARDS AND COMMITTEES:

8.21.2013 Acton Board of Selectmen – Site Plan Special Permit for CVS at 400 Mass Ave.
8.13.2013 Boxborough Planning Board – Public Hearing for Common Driveway application and related work in wetland and watershed Overlay District to serve three lots off Flagg Hill Road.

Posted: August 23, 2013

PUBLICATIONS

Planning Magazine – August 2013

LOOKING AHEAD

<i>Task</i>	<i>Priority</i>	<u>Long</u> <u>Median</u> <u>ShortTerm</u>	<u>Timeline to</u> <u>begin</u>	<u>PB Member(s)</u>
Lower Village Planning Effort			Summer/Fall 2013	All
Review and Update sign bylaw	H	S		
Update Lower Village Zoning	H	S		
Establish Design Guidelines	H	S		
Traffic/Streetscape Final Design Plans				
Est. Natural Resource Protection Zoning Bylaw			Summer 2013	All Staff and Kathy Sferra to Draft
Create draft by-law for NRPZ	H	S		
Assess consistent buildout formula	H	S		
Schedule meetings with other boards when draft is complete	H	M		
Discuss Open Space and Conservation Restriction policy with Town Boards	H	S		
Gleasondale Village Planning Effort			Summer 2013	All
Debrief Final UMASS student report	H	S		
Assess formation of neighborhood committee	H	S		
Assess timeline for walking tour and charette	H	S		
Begin discussions with Hudson re: water/sewer	H	S		
323 Great Road Open Space Purchase	H	S	Ongoing Monitoring of Project Status	
Input to BOS and Conservation Commission re: uses for Conservation Land	H	S		
Continue to work with Church on access/egress				
Adopt FEMA FIRM Update	H	M	Meeting Summer 2013	
Hold public meeting for information on update	H	S		
Medicinal Marijuana	M	M		
Identify Districts, review bylaws and moratorium from surrounding communities	M	M		
MAGIC Agricultural Project	H	M	Summer/Fall	

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			2013	
Assess zoning and policy action steps	H	M		
Zoning Reform Act	M	S	Ongoing Monitoring	
Comprehensive Permit Policy	H	S	June Meeting	
Golf Course Water Monitoring	L	L	Long Term	
Wireless Service Overlay Study	L	L		
Floodplains/Wetlands Overlay District	M	M		
Demolition Delay Bylaw	M	L		